

**CLYDESDALE PARK HOMEOWNERS 'ASSOCIATION**  
**Board of Director's Meeting**  
**Tuesday, October 14, 2025**  
**Robert Schwartz' House**  
**660 Carriage Parkway, Fort Collins, CO 80524**  
**5:30 PM**

A Meeting of the Clydesdale Park Homeowners ' Association Board of Directors was held on Tuesday, October 14, 2025 at 5:30 PM. This meeting was held at Robert Schwartz' House located at 660 Carriage Parkway, Fort Collins, CO 80525.

**BOARD OF DIRECTORS**

Robert Schwarz  
Chad Haight  
Michael Sutton  
Justin VanAlstyne  
Merritt Logan

**FAITH PRO LLC**

Amanda Benavidez

**CALL TO ORDER**

Vice President Robert Schwartz called the meeting to order at 5:36 PM. A quorum to conduct business was established.

**HOMEOWNER CONCERNS**

There were no concerns to discuss at this time.

**MANAGEMENT REPORT**

**Approval of Minutes - *After review, Merritt made a motion and Justin seconded to approve the August 12, 2025 Board Meeting Minutes. The motion passed unanimously.***

**Review of Financial Statements -** The September 2025 financials were discussed. As of October 14, 2025, the current financial condition of the Association is as follows:

Checking Account:	\$ 78,917.96
Reserve 1:	\$220,995.60

Delinquencies are in process with the change in software. Notices will be sent to outstanding Owners. ***After discussion, Merritt made a motion and Justin seconded to enter the financials into the Association's records. The motion passed unanimously.***

**UNFINISHED BUSINESS**

**Association Website** – Justin reviewed the Association's Website. The Board reviewed and made suggestions on certain sections. This will be announced at the Annual Meeting. The fees affiliated with running the website will be invoiced and reimbursed to Justin.

## **NEW BUSINESS**

**Ratifications of Decisions Made Outside of the Meeting** – There were no decisions outside of the meeting to be ratified.

**House Bill 25-1043** – The Association’s Attorney drafted the updated Collection Policy and the Policy for Requesting Owner Information, in accordance with State Statute. *After discussion, Michael made a motion and Justin seconded to approve these policies. The motion passed unanimously.*

**2026 Budget** – The Board reviewed the 2026 Draft Budget. Some changes were made. *After discussion, Merritt made a motion and Justin seconded to approve the 2026 Budget, with changes. The motion passed unanimously.* The 2026 Dues will remain the same.

**Board Terms** – Terry Putman has resigned from the Board. *The Board review the terms and after discussion, Robert made a motion to appoint the following slate of officers:*

President – Robert Schwartz – Elected 2023, Term Expires 2026

Vice President – Michael Sutton – Elected 2024, Filling Terry’s remaining Term 2026

Treasurer - Chad Haight– Elected 2023, Term Expires 2026

Secretary - Justin VanAlstyne — Appointed 2023, Term Expires 2026

Director - Merritt Logan – Elected 2024, Term Expires 2027

*Merritt seconded and the motion passed unanimously.* A special thanks and appreciation will be given to Terry at the Annual Meeting for his service.

**Annual Meeting** - The Annual Meeting is scheduled for Wednesday, November 5, 2025 at 6:00 PM. The Meeting will be held at the La Quinta as well as Zoom. The Annual Meeting Notice will be prepared and mailed to all Owners. A PowerPoint will also be drafted for the Board’s review. The Social Committee will bring beverages and treats.

## **ADJOURNMENT**

*With no additional business to come before the Board, Robert made a motion to adjourn the meeting at 7:07 PM. Merritt seconded and it passed unanimously.*