

CLYDESDALE PARK HOA

Regular Board Meeting Minutes

October 8th, 2024 @ 5:30 p.m.
4657 Shetland Lane, Fort Collins, CO 80524

1. Call to Order

The meeting was called to order at 5:37 p.m. by Board President Terry Putman. A quorum of directors was established:

Directors present:

Terry Putman President
Robert Schwarz Vice President
Justin VanAlstyne Director

Directors Absent: Chad Haight

Amanda Benavidez, Touchstone Property Management LLC & Amie Andre, Community Association Manager from Touchstone Property Management LLC was also present.

2. Homeowner's Open Forum

There were no Homeowners in attendance at the meeting.

3. Secretary's Report

Amanda Benavidez presented the minutes from June 12th, 2024 and August 13, 2024 (item was tabled) Board of Directors meeting. A motion was made by Robert to approve minutes; the motion was seconded by Justin.

4. Treasurer's Report

The financial reports for August and September 2024 were reviewed by the Board. Terry noted September 2024 Vista Grande Water usage billed at \$4,238.61, payment pending. Terry requested changes to the drafted 2025 Budget as follows; combine budgeted line items (Property Taxes/Taxes, Misc. Administrative Expense/Office Expenses), Removing "Professional Fees", and under Utilities changing water/sewer to Water Shares. An increase to Water Reimbursement (income) to reflect actuals 2024, and Sprinkler and Irrigation Repairs. The surplus income 2024 added to Reserves. After discussion, Robert made a motion to accept Financials, the motion was seconded by Justin.

5. Management Report

There were no current covenant violations at this time, previous has been rectified.

6. Committee Reports

There were no committee reports.

7. Association Business

- Terry mentioned success at the Octoberfest Event with an attendance of about 45 people, HOA provided Brats and Hot Dogs, and guest providing side dishes.
- Terry provided future events; Maintenance Clean-up October 12th, October 19th Garden front Clean-up, and Xmas Caroling December 8th.
- Terry mentioned the "Architectural Guidelines for Tenants". This document will be provided to Homeowners for their Tenants. It provides an overview of specifications of the Declaration of Covenants, Conditions and Restrictions. This will be reviewed again by the Board at the January 7th meeting.
- Terry stated, no project recommendation in 2025 from the HOA Survey.
- Open "Garden" position Board, will advertise open position at Annual Meeting.
- The delay in Pond 4 pump and filter replacement is set to be completed Spring 2025. Quality oil upsizing pump 4 from 4" to 6" for two zones/clock, revisit January 2025 meeting.
- Terry mentioned Grande Vista water usage has increased, possibly consulting with them on water conservation.
- Terry provided a sneak peak of the PowerPoint Presentation for the Annual Meeting on November 6th.
- Mills will perform blow outs/ water shutoff on October 15th, 2024.

8. Next Meeting

The Annual Meeting will be held at the La Quinta Hotel on November 6, 2024 at 6pm. The next Board of Directors meeting will be held January 7th at Terry's house - 4657 Shetland Ln Fort Collins, CO 80524.

9. Adjourn

Robert made a motion to adjourn the meeting at 6:48 p.m. Terry seconded and the motion passed unanimously.
