

CLYDESDALE PARK HOA

Regular Board Meeting Minutes

April 3, 2024 | 5:30 p.m.

4657 Shetland Lane, Fort Collins, CO 80524

1. Call to Order

The meeting was called to order at 5:32 p.m. by Board President Terry Putman. A quorum of directors was established:

Directors present:

Terry Putman	President
Chad Haight	Treasurer
Robert Schwarz	Vice President
Ken Tidwell	Director
Justin VanAlstyne	Director

Directors Absent: None

Claudia Cardona, Community Association Manager, from Touchstone Property Management LLC was also present. It was noted that the transfer of Association management from Associa to Touchstone Property Management is almost complete. A cover letter will be mailed to all Homeowners advising them of the transition in management.

2. Homeowner's Open Forum

There were no homeowners in attendance at the meeting.

3. Secretary's Report

Claudia Cardona presented the minutes from the January 16, 2024 Board of Directors meeting. A motion was made by Robert Schwarz to approve the minutes; the motion was seconded by Ken Tidwell and carried unanimously.

4. Treasurer's Report

The financial report for February 2024 was presented. Chad noted that the transfer of reserve funds from Associa to Touchstone Property Management is pending. The bank account balance is \$74,165.27. There are no delinquencies to report as the information has not been received from Associa. Chad after discussion, made a motion to accept the financials; the motion was seconded and carried unanimously.

5. Management Report

a. Action Items

i. Management presented the Action Item list to the Board. Items discussed included:

- New Vendor application process.
- Agenda/Board packet format with Touchstone.
- Touchstone/Clydesdale Park website.

b. Violation/ACC Report/Account Notes

- i. It was discussed that Touchstone and the Board will be doing a drive through of the community in May.

6. Committee Reports

- a. It was discussed that each committee is to have a liaison.

7. Association Business

- ACC's is busy with many requests being submitted this season.
- A card was sent to a Homeowner's family due to a death. A donation from the Board was also made to charity.
- Terry Coss is taking over the pond duties. The aerators were turned on two weeks ago and the fountains will be installed soon.
- A walk through will be scheduled for exterior painting in May.
- There will be a new head of the Garden Committee as Mendy Putman will be moving to the Social Committee.
- The Maintenance Committee will be meeting with Mill Brothers tomorrow at the park.
- Aeration in the common areas is complete.
- The trash removal services contract will remain with Ram Waste.
- The City of Fort Collins will be crack sealing asphalt in the neighborhood soon.
- The new playground is scheduled to be installed in June with the old playground being recycled.
- The Board discussed rental units and potential future restrictions.

8. Next Meeting

The next Board of Directors meeting will be held on June 12, 2024 at 5:30pm. It will be held at 4657 Shetland Ln Fort Collins, CO 80524.

9. Adjourn

Robert made a motion to adjourn the meeting at 6:42 p.m. Chad seconded and the motion passed unanimously. ***