

CLYDESDALE PARK HOMEOWNERS' ASSOCIATION
Board Meeting Minutes
January 7, 2025 @ 5:30 p.m.
4657 Shetland Lane, Fort Collins, CO 80524

1. Call to Order

The meeting was called to order at 5:30 p.m. by Board President Terry Putman. A quorum of directors was established:

Directors present:

Terry Putman, President
Robert Schwarz, Vice President
Justin VanAlstyne, Director
Chad Haight, Treasurer
Mike Sutton

Directors Absent:

Merrit Logan

Kathy Louderback, Managing Agent with Touchstone Property Management LLC and Amie Andre, Community Association Manager from Touchstone Property Management LLC were also present.

2. Homeowner's Open Forum

There were no Homeowners present

3. Secretary's Report

Robert Schwarz moved to approve the minutes of the October 8, 2024 Board of Directors meeting and Justin VanAlstyne seconded the motion. It passed unanimously.

4. Treasurer's Report

The financial reports for November, 2024 were reviewed by the Board. The rates for East Larimer County Water District increased from 23.08 to 23.55 for 2025. The per month price was between 6.89 and 7.59 per 1,000 gallons. In the Spring, the well permit with the Larimer County Underground Water Users Association will need to be renewed. Carla Senter, the Accountant with Touchstone, has talked with the homeowner that is 90 days late on their Homeowner's Association dues. The issue is being resolved. The Association spent over \$5,000 on electricity in 2024. The Association pays for the City of Fort Collins lights.

The Board adjourned into an Executive Session to discuss legal matters.

The Board reconvened into the regular Board Meeting.

After discussion, Robert Schwarz made a motion to accept the 2024 year-end financials and the motion was seconded by Justin VanAlstyne. The motion passed unanimously.

5. Management Report

There were no current covenant violations at this time. All previous violations have been rectified.

6. Committee Reports

Terry Putman, President, proposed that the Architectural Guidelines current sign policy should be amended as follows: “Political signs will be limited to one per candidate for office. The signs should be installed no more than 8 weeks prior to the election and removed no less than one week after election.”

The Motion was made by Robert Schwarz and seconded by Justin VanAlstyne. The motion passed unanimously.

The Board also discussed window frame colors, with Terry suggesting adding bronze as another option. *This option was tabled and further discussions on this topic will continue in future meetings.*

7. Association Business

There was no additional Association business to discuss.

8. Next Meeting

The Board Meeting will be held on March 11, 2025 at Terry’s home located at 4657 Shetland Lane in Fort Collins, CO 80524.

9. Adjournment

Robert Schwarz made a motion to adjourn the meeting at 6:55 p.m. Justin VanAlstyne seconded and the motion passed unanimously.
